



# SWITCH KIT

## PAYROLL DIRECT DEPOSIT AUTHORIZATION

Complete this form for each company with which you have a payroll direct deposit.

Government Benefits: If you have social security or other governmental direct deposit, please use the Treasury Department, Standard 1199A that is included in this packet.

If you currently receive a check and would like to enroll in direct deposit, you can signup immediately @ [www.GoDirect.org](http://www.GoDirect.org)

Send this Direct Deposit Authorization Form to the company making the direct deposit. For your payroll direct deposit, please give this form to your Human Resources department.

Staple VOIDED check from your New Commercial Bank Account below.

\_\_\_\_\_  
Last Name First Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Employer's Name Phone Number

### List Account Numbers Below:

\_\_\_\_\_  
Previous Account Number

\_\_\_\_\_  
Previous Bank Name

\_\_\_\_\_  
NEW Commercial Bank Account No. **081006201**  
Routing No.

Type of Account (check one)  
 Checking  Savings

Please change my existing authorization and redirect my Direct Deposit from my previous bank to Commercial Bank.

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

\*You may want to keep your previous account open for 2 months in order to ensure all Direct Deposit transfers are complete.

Commercial Bank  
2330 West Port Plaza Drive  
St. Louis, MO 63146  
314.434.4141

[www.commercialbank-stl.com](http://www.commercialbank-stl.com)